



ACALANES UNION HIGH SCHOOL DISTRICT  
1212 Pleasant Hill Road, Lafayette, CA 94549  
MEASURES G & A CITIZENS' OVERSIGHT COMMITTEE  
Tuesday, February 12, 2019  
6:00 PM, District Community Room

**Measures G&A Meeting Minutes**

<u>Call the Meeting to Order</u>	Superintendent Nickerson called the meeting to order at 6:05PM. All present, returning and new members, as well as staff members, introduced themselves and shared their unique ties to the District.
<u>Approval of Agenda</u>	Mr. Claussen moved to approve the agenda. Mr. Duckworth seconded the motion. The agenda was approved unanimously as presented.
<u>Approval of Minutes</u>	The minutes from January 23, 2018 were reviewed by returning members. Mr. Claussen moved to approve the minutes. Mr. Duckworth seconded the motion. The minutes were approved unanimously as presented.
<u>Members Present</u>	Returning Members: Rick Ashburn, Bill Claussen, Tom Duckworth, Lori Lane New Members: Erich Hilkemeyer, Linda Rafferty, Helen Bequette
<u>Members Absent</u>	Returning Member: Darcy Price New Member: Wayne Hilty
<u>Staff Present</u>	John Nickerson, Superintendent Julie Bautista, Chief Business Official
<u>Public Comments</u>	No public comments were made.
<u>Committee Bylaws</u>	Superintendent Nickerson reviewed the bylaws and pointed out that these are developed and approved by the Governing Board, while the committee members have input. The bylaws guide committee work and assure consistency in the running of this committee. He reminded the committee that it is their objective to monitor and report on the expenditures and inform the public. Annually, the committee produces the report for the fiscal year; staff provides financial information, so that members can do the analysis, draw conclusions and make recommendations. He also reminded everyone that the meetings of this committee adhere to the Brown Act that guarantees the public's right to attend and participate. This committee meets at least twice annually, conducting sub-committee work as needed. The committee elected Mr. Duckworth as chair and Ms. Rafferty as vice-chair.
<u>District Updates LCAP</u>	Superintendent Nickerson provided an overview of the Local Control Funding Formula (LCFF). The Local Control Accountability Plan (LCAP), filed annually, ensures accountability and transparency, making sure that all applicable laws are being followed. Superintendent Nickerson shared the 2018-19 Goals, Metrics and Actions currently pursued to enhance student achievement and student well-being. The budget is aligned to the LCAP goals.

District Budget Overview Ms. Bautista, CBO, addressed budget development and that the District is required by law to develop multi-year financial projections to make sure the district is fiscally solvent for at least three years.

She reviewed the budget development process and timeline. Ms. Bautista reviewed the implications of State budget proposal on the AUHSD budget. Mr. Nickerson reviewed the community funded districts. The committee asked clarifying questions.

Measures G&A Financial Report Ms. Bautista reported on the unaudited actuals for fiscal year 2017-18. The total parcel tax revenues of \$10,485,000 are lower from previous years, as more seniors have opted out over the years.

The main expenditures go towards supporting seventh period and academic courses in the amount of \$7,060,898 million, which pays for 60 full-time equivalent teachers.

Measures G&A Financial Report Members decided to convene another meeting for an in-depth discussion and preparation of the Measures G & A Annual Report for 2017-18. In closing, Superintendent Nickerson explained the role of the committee in preparing the annual report: Committee will report on fiscal year 2017-18. Staff took last year's report and updated the financial information and other information where applicable. Committee will take full ownership of the conclusions in the report.

Committee Member Comments

Committee members requested that future meetings start at 6:30 PM.

Future Agenda Items and Meeting Date

The committee decided to reconvene Tuesday, March 5, 2019 and Tuesday, March 19, 2019.

Adjourn

The meeting was adjourned at **7:50 PM**.